

Policy Name:	Member Orientation and Training
Policy Number:	3
Board Approved:	November 10, 2016
Effective:	November 10, 2016
References:	

Member Orientation

The orientation of new members is necessary in order for there to be a common and shared understanding of the authority and role of the Board. This policy sets out the requirements for Board orientation.

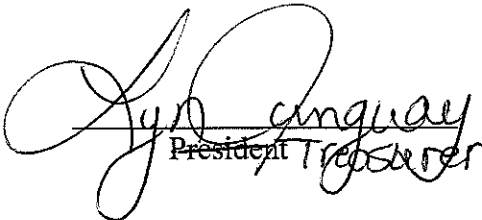
1. Board members shall be given a thorough orientation within two months of their appointment to the Board.
2. The Board and the board Chair shall be responsible for developing an agenda to provide an orientation which shall include, but not to be limited to:
 - a) information on the Co-op's Foundation Policies
 - b) an overview of the Board Bylaws and governance policies
 - c) a discussion on the role, structure, code of conduct and function of the Board
 - d) a tour of the Co-op and an introduction to employees and services
3. Each Board member will receive:
 - a) a copy of the Co-op's Bylaws and Policy
 - b) set of keys for entry into the Co-op building, common rooms (if applicable)

Member Training

In order to be effective, Board members must have sufficient knowledge of Board governance and issues that are central to the role of the Co-op in the community. Ongoing training ensures that Board members focus on good governance, strategic directions and policy implication. This policy ensures that members have access to, and avail themselves of, training opportunities.

1. To ensure ongoing education, the Board will:
 - a) Schedule time for Board Training which is available to all members each calendar year
2. The Board will receive information from NRH about training and networking offered by various organizations near the region.
3. The cost of any training must be approved by the board before it is undertaken.
4. Members will report on their participation in training events.
5. Members are encouraged to participate in training opportunities that include, but are not limited to:
 - a) effective governance
 - b) planning
 - c) advocacy
 - d) funding development
 - e) decision making

This Policy was approved by the Board of Directors on November 10, 2016 effective immediately redacting the previous Member Orientation and Training Policy.



President Treasurer



Corporate Secretary